



Medical Scientist Training Program

Conference Travel Support Request

This form is to be used for a request for supplemental MSTP support beyond that provided by the MSTP travel funding. The MSTP should be approached when other sources (i.e. mentor, department) cannot fully cover the requested costs or when the science/manuscript lies outside of the student's mentored research scope.

Please apply for conference support before registering or submitting abstracts/presentations, and not notifying the MSTP of travel support requests before could jeopardize funding.

Dates of travel:

Name of conference:

Location:

Purpose of trip:

Flight cost:

Hotel Cost:

Conference Registration cost:

- *No retroactive funding will be given. Send request in advance of the meeting.*
- *Attach presentation abstract to request and a paragraph describing anticipated benefit of meeting.*
- *All receipts must be saved and sent to Kathy within two weeks of travel.*
- *Funding of this request by the MSTP is not guaranteed. Funds are limited. Funding may be partial.*
- *Requestors must be in Good Standing with the MSTP and SOM and, if applicable, the graduate program.*
- *The MSTP should be acknowledged as a source of support in acknowledgements.*
- *MSTP support requests are not meant to substitute for scenarios in which support should be the mentor's responsibility. Students should seek other sources of funding such as BGSA Travel funds for partial support in addition to MSTP.*
- *Support is expected to be primarily for those post MS1 year.*
- *Preference given to individuals who have not previously received supplemental funding.*

Name (Print):

Today's date:

Are you appointed to the T32 currently?

Forms should be returned to Kathy Hansell-Prigg with copy to Richard Steinman